

embrace northern colorado

choosing our future

Members & Board of Directors Meeting Summary

March 8, 2010

4:00 p.m. – 5:30 p.m.

UNC Center

2915 Rocky Mountain Avenue

Loveland, CO

Members Present:

Angela Milewski
Teresa Tellechea
Mike Geile
Ed Goodman
Kim Larson
Glenn Vaad
K-Lynn Cameron
John Coppom
Dave Edwards
Gene O'Hara
Louis Swanson
Milan Karspeck

Members Absent:

Bill Kaufman
John Kefalas
Gordon Thibedeau

Staff Present:

John Daggett

Guests:

Call to Order

The meeting was called to order at 4:05 p.m. by Co-Chair Angela Milewski.

Approval of Minutes

Dave Edwards moved and K-Lynn Cameron seconded a motion to approve the minutes from the February 8th meeting. The minutes were approved unanimously.

Bylaw Change & Adoption

Ed Icenogle and John Daggett presented a draft version of the Bylaws based on input from the Board of Directors. Icenogle gave an overview of the bylaws and answered a series of questions by Board members related to email voting, corporate seals, quorums, committees, insurance, indemnification, and stakeholder groups.

The Board held a discussion about how committees and stakeholder groups differed. The Board and Icenogle discussed the difference between a committee constituted/initiated by the

Board such as an audit committee, fundraising committee, bylaw committee represents a “committee” as defined in the bylaws. A task force, working group, or other stakeholder group created and supported by Embrace Northern Colorado is not a “committee” as defined by the bylaws. Participation in a committee and/or a task force does not constitute membership in Embrace Northern Colorado.

Glenn Vaad moved and John Coppom seconded a motion to adopt the bylaws as written. The motion passed unanimously.

Formalizing Fundraising Campaign Organization 2011

Daggett encouraged the Board to consider establishing a formal fundraising committee. He gave several examples of how a fundraising committee would be helpful and suggested a possible form such a committee might take.

Daggett described two funding opportunities: a Colorado Nonprofit Association (CAN) capacity building grant and the federal Housing & Urban Development (HUD) “regional sustainable communities planning grant program”. Milewski asked whether members of the Board would like to volunteer for a fundraising committee. She explained that Thibedeau had expressed an interest in participating on such a committee. Vaad and Geile volunteered to meet with the Weld County Commissioners to ask for their support with the CNA grant.

Members asked what duties a fundraising committee would perform. Daggett explained that the committee would have a variety of responsibilities including developing strategic fundraising plan for the Board’s consideration, participation in donor relations, and providing guidance and support for grants.

Swanson suggested that a grant writer be identified for the federal grant. Goodman and Cameron volunteered to help support the HUD grant application process. Larson identified a person in Weld County she thought might help with writing the grant. She said she would get Daggett contact information.

Swanson asked the Board to participate in building a coalition of communities for the HUD grant. He suggested that developing a strategy that would appeal to each jurisdiction in the region would prove to be the most productive approach to achieving a successful application and build a supportive coalition. Swanson encouraged working with broader groups in the region including the NCEDC, Upstate Colorado and the community foundations. Geile suggested working with the MPO and the North Front Range TPR.

Milewski suggested that the Board continue to take Board time to pursue a discussion of fundraising and grant opportunities to formalize the approach the Board wants to take to fundraising. Milewski asked Daggett to put together some bullet points about the roles and responsibilities of the fundraising committee for its next meeting. No formal action was taken.

Executive Director Personnel Contract

The Board met in executive session. Milewski reported back to Daggett that the Board discussed the employment contract. John Coppom moved and Dave Edwards seconded a motion to:

- Defer the approval of the contract for one month
- Expect that funding will be in hand or identified by that time
- Daggett would be paid from the initial dollar as soon as the contract is approved including the incentive, and
- Acknowledge that there is no intention for retroactive payment for time/effort provided over the past year.

The motion passed unanimously.

Board Retreat

Geile suggested that the remainder of the agenda contained items that would be appropriate for a Board retreat. He asked that the Board establish a date for the retreat. Members discussed locations and format briefly. Daggett said he would contact Board members to ascertain the best date through email during the next month.

Kickoff Meeting

Cameron reported that Daggett, Goodman and she had met to discuss a Kick Off meeting for Embrace Northern Colorado. The subcommittee discovered that Robert Grow would not be available in May and recommended that the Kick Off be postponed until September. They also recommended that a “soft” launch might be appropriate, such as an open house. The suggestion included inviting people to learn about Embrace Northern Colorado after the Board retreat. Cameron and Goodman also suggested that the Board and Daggett could attend festivals, gatherings, and public events between now and September to spread the word about Embrace more informally.

Other Business

John Coppom raised the need to recruit an additional Board member from Weld County. Milewski reminded the Board that they had previously identified that need and was supportive of Weld County members bring a candidate or candidates before the Board as a whole for appointment. Swanson suggested that the Board consider replacing his co-chair appointment with a member from Weld County. Milewski encouraged the Board to consider changing the bylaws in the future to provide a co-chair from each county.